

Haringey Council

NOTICE OF MEETING

Schools' Transformation Board

WEDNESDAY, 26TH MARCH, 2008 at 18:00 HRS - .

Members of the Board

Name	Title	Organisation
Cllr Liz Santry	Chair of STB & Cabinet Member for Children & Young People	LB Haringey
Vacancy	Councillor	LB Haringey
Cllr Gail Engert	Councillor	LB Haringey
Cllr Bob Harris	Councillor	LB Haringey
Roz Hudson	Head Teacher	Alexandra Park School
Stephanie Gold	Chair of Governors	Alexandra Park School
Keith Horrell	Head Teacher	Blanche Nevile School
Martyn Henson (substituting for A. Onac)	Deputy Head Teacher	Fortismere School
Jane Farrell	Chair of Governors	Fortismere School
Tony Hartney	Head Teacher	Gladesmore School
Vacancy	Governor	Gladesmore School
Patrick Cozier	Head Teacher	Highgate Wood School
Chris Parr	Governor	Highgate Wood School
Andy Yarrow	Head Teacher	Hornsey School
Karen Christie	Chair of Governors	Hornsey School
June Alexis	Head Teacher	John Loughborough School
Keith Davidson	Governor	John Loughborough School
Yolande Burgess	Area Manager	LSC
Andy Kilpatrick	Head Teacher	Northumberland Park School
Vacancy	Governor	Northumberland Park School
Alex Atherton	Head teacher	Park View Academy
Vacancy	Governor	Park View Academy
Michael Edwards	PfS Project Director	Partnership for Schools

Bev Randall	Acting Head of Centre	Pupil Support Centre
June Jarrett	Principal	Sixth Form Centre
Dr Edgar Neufeld	Chair of Governors	Sixth Form Centre
Colm Hickey	Head Teacher	St Thomas More School
Mark Rowland	Deputy Head teacher	St Thomas More School
Vacancy	Governor	St Thomas More School
Nigel Spears	Representative	Archdiocese of Westminster
Margaret Sumner	Head teacher	William C Harvey School
Joan McVittie	Head teacher	Woodside High School
Vacancy	Governor	Woodside High School
Tony Brockman	Representative	Haringey Teacher's Panel

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. ITEMS OF URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item 11 below).

3. DECLARATIONS OF INTEREST

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and/or** if it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

4. MINUTES - 27 FEBRUARY 2008 (PAGES 1 - 8)

5. MANAGEMENT SUMMARY UPDATE (PAGES 9 - 20)

Programme Summary - Gordon Smith

- PFI/DoV
- Design and Affordability
- ICT contract dialogue with headteachers

6. FORUMS OF THE STB

To receive a summary of progress from:-

TMs Forum – Update from Gladys Berry, chair of TMs forum.

ICT Forum – Update from the Chair - Paul Guenault

Any additional ICT update Eugene Cash ICT procurement lead

7. CHOICE DIVERSITY AND FAIR ACCESS

- Any feedback from schools following the last STB meeting
- Appointment of a Choice and Diversity Champion

8. SPECIALIST PROVISION FOR STUDENTS WITH MENTAL HEALTH NEEDS

- Update from Sharon Shoesmith

9. WHAT HAPPENS AFTER RIBA STAGE D ?

- Clarifying the steps once stage D is reached both in design/construction and in school change plans. Nick Kemp/David Rumsey

10. NEW ITEMS OF URGENT BUSINESS

To consider any matters admitted under Item 2 above.

11. DATE AND TIME OF NEXT MEETING

23 April 2008 at 18.00hrs.

Yuniea Semambo
Head of Local Democracy & Member Services

Clifford Hart
Non Cabinet Committees Manager

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19 March 2008

**MINUTES OF THE SCHOOLS' TRANSFORMATION BOARD
WEDNESDAY, 27 FEBRUARY 2008**

MEMBERS OF THE SCHOOLS TRANSFORMATION BOARD

*** INDICATES MEMBERS PRESENT**

Name	Title	Organisation
*Cllr Liz Santry	Chair of STB & Cabinet Member for Children & Young People	LB Haringey
Cllr Kaushika Amin	Councillor	LB Haringey
*Cllr Gail Engert	Councillor	LB Haringey
*Cllr Bob Harris	Councillor	LB Haringey
Roz Hudson	Head Teacher	Alexandra Park School
*Stephanie Gold	Chair of Governors	Alexandra Park School
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Vacancy	Governor	Gladesmore School
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Chris Parr	Governor	Highgate Wood School
Andy Yarrow	Head Teacher	Hornsey School
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Keith Davidson	Governor	John Loughborough School
Yolande Burgess	Area Manager	LSC
*Andy Kilpatrick	Head Teacher	Northumberland Park School
Vacancy	Governor	Northumberland Park School
*Alex Atherton	Head teacher	Park View Academy
Vacancy	Governor	Park View Academy
Michael Edwards	PfS Project Director	Partnership for Schools
*Bev Randall	Acting Head of Centre	Pupil Support Centre
June Jarrett	Principal	Sixth Form Centre
*Dr Edgar Neufeld	Chair of Governors	Sixth Form Centre
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*Mark Rowland	Deputy Head teacher	St Thomas More School
Vacancy	Governor	St Thomas More School
Nigel Spears	Representative	Archdiocese of Westminster
*Margaret Sumner	Head teacher	William C Harvey School
Joan McVittie	Head teacher	Woodside High School
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**MINUTES OF THE SCHOOLS' TRANSFORMATION BOARD
WEDNESDAY, 27 FEBRUARY 2008**

		Panel
Also present		
Bernadette Serieux	DCSF	
Tom Richardson	DCSF	
*Linda Townsend	Deputy Head	Woodside High School
*Martin Doyle	Head Teacher	Moselle School
* Paul Guenault	ICT Forum Rep	
OFFICERS SUPPORTING THE STB		
*Sharon Shoesmith	Director of Children and Young People's Service	LB Haringey
*Gordon Smith	Project Director - BSF	LB Haringey
*David Williamson	Head of Secondary Innovations	LB Haringey
*Janette Karklins	Deputy Director of Schools Standards	LB Haringey
*Clifford Hart	Clerk to the Board - Member Services - OD& L	LB Haringey

LC15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Joan McVittie, Colm Hickey, Nigel Spears, June Jarrett, Michael Edwards, Aydin Onac, Cllr Amin, Andy Yarrow, and Roz Hudson, and for lateness from Cllr Bob Harris.

LC16. ITEMS OF URGENT BUSINESS

There were no items of urgent business.

NOTED

LC17. DECLARATIONS OF INTEREST

There were no declarations of interests.

NOTED

LC18. MINUTES OF THE MEETING HELD ON 30 JANUARY 2008

The Chair asked if there were any points of clarification.

Mr Brockman referred to Minute LC6 – page 4 – and commented that it was his recollection that he thought that the proposals had been agreed subject to wider consultation and that this was a subtle difference to what had been actually stated.

**MINUTES OF THE SCHOOLS' TRANSFORMATION BOARD
WEDNESDAY, 27 FEBRUARY 2008**

Mr Williamson responded that his recollection was the minute was correct as stated and that in the sense of Mr Brockman's recollections the matter was covered by 'any other points that emerged.....' It was the case that further discussions/consultation had taken place and feedback had been received and taken account of.

Mr Brockman referred to page 6, para 5 and asked that in respect of his comments the 1st sentence be replaced by:

"In reference to a number of points raised Tony Brockman indicated that the Haringey Teachers' Panel generally opposed hard federations and particularly those with an Executive Head. Other types of federations could deliver educational benefits."

The Chair accepted the amendment as detailed by Mr Brockman.

RESOLVED

That the minutes of the meeting of the Schools' Transformation Board held on 30 January be agreed subject to the following amendment:

Page 6, para 5 and 1st sentence be replaced by:

"In reference to a number of points raised Tony Brockman indicated that the Haringey Teachers' Panel generally opposed hard federations and particularly those with an Executive Head. Other types of federations could deliver educational benefits."

MATTERS ARISING

- i. Mr Williamson advised that there had been a full ICT briefing the previous day which had been extremely useful and comments arising from the briefing had been taken account of by officers.

Both Mr Atherton and Mr Kilpatrick commented that the presentation had been both polished and informative and that the briefing was exactly what was required.

LC19. CHOICE, DIVERSITY AND FAIR ACCESS - PRESENTATION BY BERNADETTE SERIEUX AND TOM RICHARDSON - DEPARTMENT FOR CHILDREN, SCHOOLS AND FAMILIES.

In a brief introduction of the item Sharon Shoesmith welcomed Bernadette Serieux and Tom Richardson from the Department for Children, Schools and Families (DCSF) to the meeting. Ms Shoesmith informed the Board of her discussions with both Ms Serieux and Mr Richardson previously where a range of ideas had been discussed in relation to specialist, hard federation, and Trust status. In advising that it was the case that every school with the exception of John Loughborough, was a specialist school, the idea of federation – both hard and soft had been the subject of some considerable discussion at the previous meeting where a number of views had been expressed. As a result it was felt appropriate to have the issues further aired by the DCSF as the SFC II was due for submission on 29 February 2008, and would be reflective of those discussions. Ms Shoesmith asked that both Ms Serieux and Mr Richardson to outline their roles and talk a little about Trust and Foundation status.

**MINUTES OF THE SCHOOLS' TRANSFORMATION BOARD
WEDNESDAY, 27 FEBRUARY 2008**

Bernadette Serieux outlined her role and responsibilities within the Schools Commissioning service of the DCSF, as lead policy manager for Trusts/Foundations implementation in line with Government's Children's Plan. In respect of Trust schools Ms Serieux advised that the concept was not new and in essence they were Foundation schools, but as defined under the provisions of the Education and Inspections Act 2006. The Act clearly defined what a Trust school could do, and the status, role and function of the Governing Body. Ms Serieux further commented on the assistance given by the DCSF in conjunction with Office of the Schools Commissioner to assist schools in reaching a decision in terms of trust status the need to dispel myths and misunderstandings, which she also hoped Mr Richardson and she would be able to do this evening. In assisting schools through this process the DCSF helped schools to come to a conclusion as to what was right from the school's perspective.

Tom Richardson advised the Board that he worked in the same division as Ms Serieux and led on Federations. In terms of federation status Mr Richardson highlighted diversity, benefits for schools in having shared facilities and staff, and allowing specialism. There were similarities with Trust status in that schools would be working together.

Ms Serieux commented that what this meant was that it was accepted that schools currently worked in collaboration with each other informally or otherwise. Federation status would cement that collaboration arrangement and also allow a federation to go externally in seeking funding, partnership and working with local businesses. Whilst it was accepted that this was done informally it was often at the driving of one or two individuals, and it had been found to be the case that when certain 'drivers' either moved on or retired then these loose arrangements faltered. By entering into federation status this formalised loose arrangements and the commitment to carrying on the process collectively whether main players remained or not.

Ms Serieux commented that Trust status was a formal recognition of the Federation process and locked in the range and skills of schools. It enabled schools to have expansion of external partnerships and Trust status could be applied for singularly or collectively. There could also be a range of different trust schools having such status with informal/formal partnerships, common goals, and built in expansion of particular specialism. Schools in a 'hard' federation could allow for 1 Head Teacher with 1 single governing body, and shared resources and core budgets. Schools could work together collectively to acquire trust status without being federated. Schools could also federate without a Trust, and equally a Trust can support several schools with no federation. However, federations would find it helpful to have a Trust who could reinforce the long-term agreement between schools.

With regard to the introduction of Trust Schools 30 had come into being in 2007 with 70 expected to acquire Trust status shortly. With Trust status partnership was able to be forged with external parties – both locally and nationally. In terms of the Trust's relationship with the Local Authority a Trust school would remain part of the family of local authority maintained schools, and unlike old Grant Maintained (GM) schools a Trust school did not opt out, whereas GM schools 'opted out' and were funded directly. In terms of selection, Trust schools would have to act in accordance with the Admissions Code and would not be able to introduce any new selection unlike the GM schools that could. Trust schools would also be required to play their full part in taking

**MINUTES OF THE SCHOOLS' TRANSFORMATION BOARD
WEDNESDAY, 27 FEBRUARY 2008**

hard to place pupils, having fair admissions and working with other schools in admissions forums and co-ordinated admissions arrangements.

In terms of a Trust School's Governing Body's functions Ms Serieux advised that the governing body would be the employer of staff rather than the local authority, and the governing body would be responsible for setting admissions arrangements (in accordance with the law and the Admissions Code). In addition the governing body would continue to have day to day control of the school's land and assets (which the Trust would hold on trust for the school). A Trust would appoint some of the governors which would mean that a school was able to strengthen its relationship with partners, and their energy and expertise could support the school's leadership and direction.

The Chair thanked Ms Serieux and Mr Richardson for their succinct briefing.

The Board then undertook a wide ranging discussion in respect of the briefing, the main points being:-

- The positives for federation status were clear whilst the advantages for Trust status were not so clear and that it was a fact that schools, whether it be individually or through the current federation arrangements already did have external links with working partnerships with private sector organisations, as well as with other schools in terms of specialism and the question was what could a trust actually do that a school did not do, or could not do already. Responses reiterated the introductory comments in relationship to benefits and the difference between federation and trust status. The decision to go for Trust status would be a voluntary one for the current governing body of a school, after consulting with parents and other local stakeholders and publishing formal proposals.
- The general lack of local businesses as partners and clarification that the Office of the Schools Commissioner (OSC) would assist in identifying partners from an already established pool of businesses, and that the OSC would act as brokers to ensure there were opportunities. It was the case that unlike Academies there would not be requests made to businesses to fund or put money in to the trust but more so to put in time/expertise/business acumen
- That the Greig Academy was not currently part of the STB and whether it should actually be invited to be, and responses that the Academy status was directly funded by DCSF and therefore in a different category to Trust schools, but that it was possible for an Academy school to cease being an academy school and acquire trust status but the foundation of each concept legally did not allow for both, and that it was an either/or choice
- The likely conflicts occurring in respect of disagreements between Trusts and their Governing bodies over a strategy if the Governing body were not to agree with the Trust's approach, and also the financial status of those external partners and how the Trust would ensure their suitability. Responses given were that it would be the case that the Governing body would agree the strategic approach and direction of travel and then the school would undertake to pursue that direction. It would be for the Governing body to identify strategic partners and the school would then agree. Such partners could include the local PCT, GPs etc, as well as other businesses in the local area and the

**MINUTES OF THE SCHOOLS' TRANSFORMATION BOARD
WEDNESDAY, 27 FEBRUARY 2008**

partnerships would be managed through and by the Trust. As with any partnership link there would have to be full assessment of a partner's viability etc.

- The partnership arrangements with Universities and whether there would be any likely restrictions and confirmation that there no restrictions placed on such links and that different models of partnership could be forged
- The question of financial arrangements and how would funding etc be channelled though and confirmation that this would be via the Local Authority to the schools directly, but not through the Trust. The establishment of the Trust would require clearance through the normal processes via Company's House and the Charity Commission with proper safeguards to any proposed arrangements
- The current general difficulties that schools may have in attempting have full governing body participation and how this would be overcome by Trust status, and that little was likely to change in terms of willingness to participate
- That in terms of the 30 odd established Trusts there had been little evidence or information, and that the fundamental issue was the effects of such arrangements on the children and young people attending schools and the consequential benefits. Clarification was given that the 30 trusts were in existence under different models and that encouragement was given to having dialogue with the Head Teachers at the established Trust schools so they could assist in dispelling concerns and also how partnerships had been formed, as well as the actual benefits for pupils. It had been the case that those schools that had pursued trust status had fully involved pupils in the process and were assisted in doing so by the DCSF and OSC to ensure that pupils were appraised and supportive of the trust status.
- In response to a number of concerns in relation to the likely falling in standards as a result of establishing a Trust, and whether the focus of the trust might more be on financial as opposed to academic achievement, it was the case that Trusts themselves would not be involved in the raising of standards and that this would still remain in the remit of schools, and the Governing body of a school would still be the body that considered performance and academic achievement. The role of the DCSF/OSC was to ensure that schools had before them the clear positives and negatives of Trust status as part of the Government's overall Strategy for Change.
- With regard to further concerns of the possible self interests of a Governing body and the safeguards to ensure that a Governing body would not pursue a route not favoured by the school it was confirmed that the Local Authority would remain as challenger to such actions and that the current overall role of the Local Authority would not alter if a school adopted Trust status
- With regard to concerns regarding land sale it was advised that if a Trust wanted to dispose of land then it would have to consult the governing body of the school. If the governing body wished to dispose of land it must ask the Trust to agree – in practice as the governing body would include Trust appointed governors this should be a fairly automatic process. The Trust must

**MINUTES OF THE SCHOOLS' TRANSFORMATION BOARD
WEDNESDAY, 27 FEBRUARY 2008**

then inform the local authority of their plans to dispose of non-playing field land. Local authorities would be able object to proposals if it was felt that it was not in the interest of the school in the long term, or would disadvantage the wider community. The Local authority would also be able to object to reinvestment proposals and to claim a share of the proceeds attributable to public investment in the land. Where local agreement cannot be reached, the matter would be referred to the schools adjudicator for resolution. Local authorities would not be able to force a Trust to sell any surplus land to raise money

The Chair, in drawing the discussion to a close commented that it had been a useful exercise in answering a number of the concerns expressed.

Ms Shoesmith commented that there had been some considerable commitment to federation status in the soft guise and that in taking the process forward to hard status the concept of Trust status and benefits would be explored. The SFC II document would detail in full and be reflective of the hard federation status concept. Ms Shoesmith advised that in terms of the a Choice/Diversity agenda a Champion had been appointed who would take the process forward, and it was important to keep the dialogue open in terms of Trust status.

The Chair and Ms Shoesmith thanked both Ms Serieux and Mr Richardson for their attendance.

LC20. ANY OTHER BUSINESS

NIL.

LC21. DATE AND TIME OF NEXT MEETING

The Chair advised that the next meeting of the Board would take place on Wednesday 26 March 2008 at 18.00hrs.

NOTED

The meeting ended at 19.40hrs.

**Councillor Liz Santry
Chair**

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BUILDING SCHOOLS FOR THE FUTURE PROGRAMME

SCHOOLS TRANSFORMATION BOARD 26TH MARCH 2008 HIGHLIGHT REPORT

1. MANAGEMENT SUMMARY

- Three key issues currently in discussion with PfS:
 - PFI/Deed of Variation
 - Design and Affordability
 - Choice Diversity and Fair Access
- Strategy for Change (SfC) part 2 submitted to DCSF. Awaiting approval
- MSP bidders nearing submission of final tenders

2. TRANSFORMATION MANAGERS' FORUM RECOMMENDATIONS & POINTS TO DISCUSS

- A group workshop took place on School change plans. TM's focused on:
 - School development plans and transformation milestones
 - Self Review- BECTA
 - What is coming post stage D?

3. ICT FORUM RECOMMENDATIONS & POINTS TO DISCUSS

- ICT Client Delivery Manager in place
- Presentations to heads made by bidders
- Agreement of business case for Interim (phased) services by PfS
- TTP programme starting next term with ICT Forum oversight
- Issues for awareness & development
 - ICT Strategic Lead not yet in place
 - BECTA Self Review Framework and action planning need completion by all schools prior to MSP coming on board
 -

Papers to support this summary:

4. KEY ACTIVITIES

4.1. Key Activities in this reporting period (30th November to 18th January):

OVERALL PROGRAMME STATUS:

Overall RAG Status		Timescale	Resources	Budget	Issues	Risks
This month	Last month					
R	A	A	G	G	R	R

4.1.1. Design and Construction

Design Development

The current position for design development in each school is shown below.

PROJECT STATUS SUMMARY:

School:	Project Status:
STM	The extended Core Team met and agreed a way forward following the work carried out by DH and BF. The DTP have now been instructed to provide Stage B information based on the needs of the school – new build areas. This information will provide block diagrams of the scheme with a cost with contingency included. A costing exercise is also being carried out on the Glendale Building by PRP and PM. The first call on the cash limit budget will be on the new build areas with second call being on the refurbishment of the Glendale. The project team are trying to provide a new build within the cash limit budget without the use of the additional funds. Further meetings have been arranged for the project team to present the Stage B information.
GLM	The project team were working towards issuing a Stage D report to DSRG on the 10 March 2008 however due to the CABE/ PfS meeting held on Wednesday 5 March 2008 it was originally decided that further work is required on the entrance area to the Maths and Science block. The design team stood down their graphics team for the Stage D. The decision was made on Friday 7 March to continue with the Stage C design as is and to look at any potential changes during the approval period and Stage E. The design team will now prepare the Stage D and issue to the DSRG on the 20 March 2008.
GLM (BLF)	A value engineering exercise took place after the initial tender interviews to try and reduce the construction costs. Thomas Sinden presented as preferred contractor in the subsequent procurement report. We are currently awaiting ratification by procurement. Thames Water have requested alternative to piling foundations due to proximity of sewer drain. DTP have resubmitted alternative raft foundation design and are awaiting authorisation from Thames Water.
WSH	The project is currently on budget and projected to be an overall 16 weeks ahead of programme at practical completion (subject to adopting the contractor's provisional programme). An initial meeting has been held with the preferred contractor (Apollo). A revised approach to stage E has been introduced, and a scope for the preparation of Employer's Requirements has been agreed. The planning application has been delayed pending further consideration of the Fire Risk Assessment and the revised London Plan policy on sustainability.
PVA	The scheme has now received approval from the DSRG, Governors and the Board on the 4th March for Stage C. The Core Support Team is meeting this week to progress with Stage D. The key issue which makes the status of this project red is the delay in the agreement of the Contractors Framework Information has been produced for the mini competition (04/03/08) and once Contractors Framework is agreed, the procurement for the construction partner can commence. Surveys are being commissioned by BDP to provide information for Stage D. A meeting with the ward councillors has been arranged for the 19th March.

NPS	Overall, the project is progressing well. Stage D is nearing completion (final details due 5 March) and no current issues other than mini-competition and perhaps budget is causing concern. The project team and school are working well together and are looking forward to works commencing as soon as possible.
JLS	Whilst work is progressing well with design, a number of issues have arisen which have the potential to derail the project. Additional funding from the Church has not yet been secured, the mini-competition is on hold as the contractors framework is not complete and key staff at the school have been removed from their posts and so cease to be involved with the project. Collectively, these issues pose a significant risk to the project and without doubt, the issue of funding is the most critical as without the funding promised by the Church, the infrastructure within the school is not capable of supporting the BSF works proposed. Through active management, the other issues can be dealt with.
NEW	The project is in a state of flux and the current stage C scheme design is now approximately £5m over budget as the design has become more defined and an indicative allowance made for achieving minimum sustainability elements has been included. Further design modifications have been requested by PfS and any float to the programme has been completely diminished through delays in Stage C. A decision is required on whether additional funding is available to progress or to de-scope the brief. Albeit the design is over budget, the fundamental form orientation of the building mass is recognised as the most suitable by PfS/CABE and Design for London within the constraints of the site.
PSC	<p>The project is currently in Stage C and the Stage C Report is about to go to DSRG. The DTP has been working closely with school, CYPS and CDA on option 3 which is integrating the new builds to the existing buildings. The project is in delay by 1 week due to the cost plan being over budget; however, the Design Team have been reviewing the cost plan and clarifying various provisional sums, in order to bring the cost plan into budget. This consequently has prevented the Stage C Report going to DSRG on 29/02/08.</p> <p>There is still the ongoing issue with DCSF regarding the funding for a Special School, which is being discussed by DCYPS/TRA. The DTP has undertaken a quick exercise and given an estimate of how much area would be required to accommodate for an 80 pupil special school. Should the PSC have to be increased in size to accommodate an 80 pupil special school, then this would cause a further delay in the programme and incur costs. This will need to be confirmed as soon as possible, to ensure no reduction in areas is undertaken thereby bringing the cost plan within CLB.</p> <p>Phil DiLeo and Sue Shaw are still reviewing the decanting options. It was agreed at the last meeting that we are to assume that we will definitely decant from PSC whether to Coppetts Wood or an alternative site. A paper is to be taken by DW to DCYPS confirming this. This process is ongoing, however time is very limited, if the school requires decanting before term commences in September 2008; the school/pupils need to know the proposals before end of academic year.</p>
HGW	<p>The project has completed Stage C and went to Board on 4th March 2008, with the DTP looking to progress further into Stage D of the design. A preferred option is currently being reviewed and costed following various meetings with PfS and CABE regarding the deficiencies in dining and circulation. The programme has not incurred any further delays and continues to progress towards start on site date later in the year. However should the option for addressing dining and circulation deficiency be approved and additional funding obtained, then this would delay the programme. Mini-competition information was to be sent to the contractors on 05/03/08. However due to framework issues beyond our control, this date (which is to be confirmed) has been put back.</p> <p>The project remains in budget as per Stage C Report.</p>
HOR	Overall project is progressing well. Stage B Report signed off by BSF Board on 19th February. Stage C design and consultation is underway. Early Stage C review held on 5th March.
FOR	The project is undergoing some re-design and further development work following feedback from the school. Curriculum analysis and rooming requirements are being re-examined and further options are

	being developed with the core support team.
ALP	The project team were given a revised curriculum analysis from the school on 3 March 2008 from the one provided in autumn 2007, which accounts for any proposed changes to the curriculum up to 2010. The design team are progressing with this and the accommodation schedule to create a revised gap analysis of the area required versus the existing school estate. The revised curriculum analysis is generous in terms of sizes of classes and as the school is only funded on the basis of 27 pupils per form of entry discussions will need to take place as to the accommodation required.

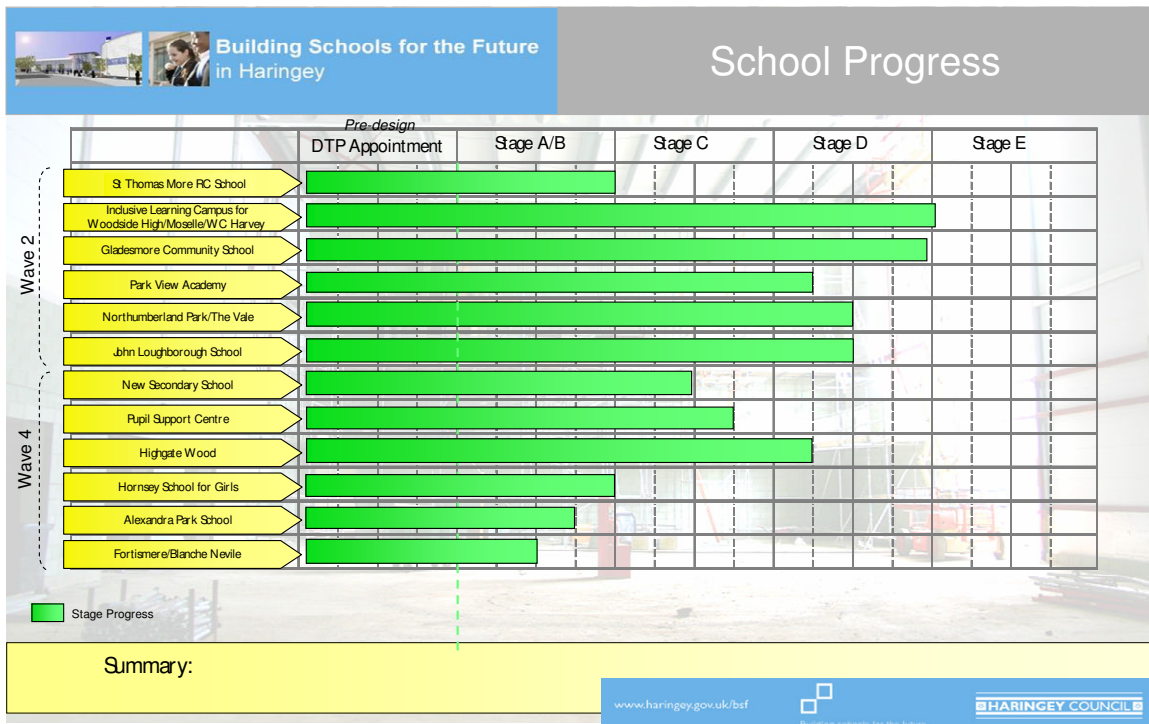
4.1.2. Transformation / Change (Gladys Berry/David Williamson)

Please see report (Appendix A) from the TM forum.

4.1.3. ICT (Paul Guenault)

Please see the report (appendix B) from the ICT Forum.

Other Programme Activities



Strategy for Change

- SFC2 has now been submitted. It contains the following sections:
 - Current Standards, Teaching and Learning
 - Adding Value through BSF
 - Responding the Ministerial Remit
 - How BSF will enable the LA to achieve the 5 ECM outcomes
 - Choice, diversity and fair access for all parents and students
 - Tackling Underperformance
 - Personalised Learning
 - 14-19 entitlement
 - Integrated Children and Young People’s Services
 - Inclusion
 - Leading and Managing Change
 - ICT managed service

Initial feedback from PfS suggests that the key areas to resolve are in Choice Diversity and Fair Access and Inclusion (especially the status of the Young People’s Centre).

E-transformation

- The e-transformation document, titled 'Towards an e-transformation' is now with members of the ICT forum for consultation. Comments will be captured in the form of an online survey. This will serve as an initial working strategy until further consultation with the preferred Managed Service Provider.

Extended Schools

- Continyou have been commissioned to undertake the formulation of two separate strategies on extended schools and on sports and active places. The initial drafts of both strategies are due to be complete by the 26th March.
- Continyou have attended a range of meetings in order to ensure that the strategies align with the wider council objectives on extended schools.
- Bursars working group met for the second time on 4th March 2008. Discussions focused on sports provision in particular. Mark Burey discussed proposals for the online website and a possible advert in Haringey People. Further discussion took place on the forthcoming asset capture exercise and the proposals for the Haringey Sixth Form Centre
- Sam Davidson is to lead on an asset capture exercise for extended schools facilities across the borough.

Provision for Young People with Mental Health Needs strategy

- Sharon Shoesmith is engaged in dialogue with DCSF. Current regulations may impact on our innovative approach to this provision.

ASD strategy

- The draft ASD Strategy has been finalised. This will now move forward into publication.

14-19 provision

- Good progress is being made on the 14-19 strategy, with the pilot phase of the specialist diplomas starting last term. The strategy has been agreed by the 14-19 forum and is currently being designed for publication.

Training Schools

- Further meetings have taken place since the last STB between Northumberland Park and Alexandra Park schools to move the training schools forward, facilitated by Nick Kemp. Paper to be presented at STB.

BSF Programme Appointments

- Nowshad Choudhury has been appointed to the post of ICT service delivery manager. Nowshad is in post and will be attending a number of forums to familiarize himself with the key stakeholders he will be engaged with.

Communication

- The BSF ICT student survey has now closed. More than 2,700 responses were received, the results are now being analysed.
- New School Roadshow has seen 19 visits to primary schools to meet and discuss proposals for the school with parents, and several resident / community events have also been held – feedback from this consultation is being compiled
- Individual Communications Plan are being developed and implemented for each school
- Briefings for members are ongoing.
- A number of drop-ins/ consultation events at BSF schools have been earmarked.
- Latest BSF newsletters for schools including JLS, PSC, NPS drafted and shortly to be distributed to schools and local community.

4.2. Key Activities planned for next reporting period (for information):

Choice Diversity and Fair Access (CD&FA)

- Appoint Choice and Diversity Champion
- Begin to discuss CD&FA with governing bodies

Inclusion:

- Working with DCSF to finalise approach to Young People's Centre
- Progress ASD strategy

14-19 Strategy

- The strategy will be designed ready for publication.
- The 14-19 task group will continue to develop the next tranche of diplomas starting Sept 2008.

Extended School

- Continyou will have completed the first drafts of the extended schools strategy and sports and active places strategy.
- School bursars working group will have designed a sustainable funding model and agreed on a layout for website/ advert in Haringey people.

Design Development

- Design development will continue through the RIBA stages for schools both waves.

Communication

- New School roadshows will have taken place.
- Individual Communication Plan will be complete and included in SFC 2.
- Bespoke communications plans will be completed for early wave 2 schools.
- A competition will be held for primary pupils to select a name for the New School.

End of report

**APPENDIX A
BUILDING SCHOOLS FOR THE FUTURE PROGRAMME**

SCHOOLS TRANSFORMATION BOARD
CHAIR'S REPORT – ***TRANSFORMATION MANAGERS' FORUM***

RECOMMENDATIONS & POINTS FOR DISCUSSION

- ICT update on the MSP contract.
- A group workshop took place on School change plans. TM's focused on:
 - School development plans and transformation milestones
 - Self Review- BECTA
 - What is coming post stage D?

KEY ACTIVITIES

1. Key Activities in this reporting period :

ICT Update:

PC updated on MSP Contract. There is a meeting between heads and bursars that will take place to discuss Key Performance Indicators (KPI's) and Service Level Agreements (SLA) on Tuesday 18th March. The current aim is to close dialogue with bidders in the week post Easter. ICT core group will then evaluate contract during the Easter school holidays.

JD explained that governors will have to sign off MSP contract. AA- Asked when sign off needed to take place? DW explained that the MSP contract will be signed in June, with governors required to sign off late May/ early June. The forum agree that a session with the governors and preferred bidder may be valuable, once the preferred bidder is in place.

Various TM's raised concerns over what will be delivered with interim services and how the funding will work in relation to the £110 per pupil. DW explained the fact that a briefing paper is available which answers questions on this issue. PC directed TM's to the FAQ's document.

School Change Plans:

Workshop took place on school change plans. Number of group tasks took place which focused on a few key themes. These included:

- School development plans and transformation milestones
- Self Review- BECTA
- What is coming post stage D?

The following is a summary of the key points and actions raised throughout this workshop:

NK asked the question of whether the cycle and format of school development plans needed to be changed, or whether the SFC headings need to be incorporated. Forum agreed that the SFC headings need to be incorporated.

DW stated that the TM's need to be aware of the timeline for the MSP. DW explained that there is one term to clarify what you want to do.

TM forum agree that this should be a future agenda item.

End of report

**APPENDIX B
BUILDING SCHOOLS FOR THE FUTURE PROGRAMME**

SCHOOLS TRANSFORMATION BOARD
CHAIR'S REPORT – ***ICT FORUM***

RECOMMENDATIONS & POINTS FOR DISCUSSION

- ICT Client Delivery Manager in place
- Presentations to heads made by bidders
- Agreement of business case for Interim (phased) services by PfS
- TTP programme starting next term with ICT Forum oversight
- Issues for awareness & development
 - ICT Strategic Lead not yet in place
 - BECTA Self Review Framework and action planning need completion by all schools prior to MSP coming on board

KEY ACTIVITIES

2. Key Activities in this reporting period (1st February-31st March):

Procurement of Managed Service Provider

- Bidders presented to headteachers at a special Secondary Heads meeting
- Hands-on MLE workshops were held with the MLE working group. The outcome was that both solutions meet requirements of the ICT Output Specification
- Agreement of business case for Interim (phased) services by PfS
- The Client Delivery Manager has been appointed effective 1st March 2008
- Reference site visits arranged for the ICT core group

E-transformation development

- TTP programme monitoring commenced, dates agreed by the ICT Forum for next cohort of programme, schools invited to nominate participants and senior management link person
- Supporting schools to complete their ICT Self Review Framework and Action Plans
- Latest draft of e-transformation strategy presented to ICT Forum

Design Development

- Paper on ICT-infrastructure considerations in retained spaces within schools presented

Communication

- Funding for Head of ICT Strategy and Performance agreed by CYPS (formerly known as strategic lead for ICT)
- Establishment of a CYPS / BSF Integration group

3. Key Activities planned for next reporting period (for information):

Procurement of Managed Service Provider

- Close of dialogue with bidders and Final Bids submitted
- Reference site visits carried out
- Evaluation of Final Bids & Appointment of a Preferred Bidder

E-transformation development

- Develop the e-transformation strategy with Preferred Bidder
- Support schools to complete their ICT Self Review Framework and Action Plans
- Support schools to include MSP interim services/change plans into their development planning process
- Advertise for Head of ICT Strategy and Performance post

Design Development

- Continuing to feedback suggestions from bidders and their involvement in the design process

Communication

- Develop strategy to increase awareness of issues for schools – training, strategic development
- CYPS / BSF Integration group meeting regularly
- Recruitment underway for Head of ICT Strategy and Information